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New Brighton SLSC Committee Agenda

9 January 2019 6 – 740 pm

Present : Jimmy Gaskell, Scotty Roberts, Kirsty Cullen, Liz Buckley, Andrea Roberts

Apologies: Matt Nash

Agenda:

Ref	Topic
1	Previous meeting minutes/Action points update
2	Presidents report
3	Chairs Report
4	Treasurers Report
5	Junior Surf Report
6	Lifesaving Report
7	Health And Safety
8	General Business

Meeting Notes:

Ref	Topic
1	<p><u>Topic : Previous minutes/Action Points</u> <i>Discussed and past</i></p>
2	<p><u>Topic : Presidents Report/Building Update</u> <i>2 set of Plans were presented to Committee, We have now been advised of the size of the site but not the full location. We are going with option 2 will look at sending out to members as a draft, Projected costings are being done by an independent Quantity Surveyor. Stu, Kelly and Jimmy will look at a Funding Schedule. Jimmy will be speaking with Ken on the 14th jan for Progress by the QS and finding out timelines</i></p>
3	<p><u>Topic : Chairman's Report</u></p> <ul style="list-style-type: none"> - <i>Regional Guard left a rescue board on the beach and window open in the club they have been spoken to. Also Rubbish needs to be taken out too.</i> - <i>Keys to the back door and gate need to be changed Scotty to sort this and then a key register will be done. All Committee members to have a key</i> - <i>Carpark gate is to be locked after all trainings, patrols etc</i> -
4	<p><u>Topic : Treasurers Report</u> <i>Comments</i></p> <ul style="list-style-type: none"> - <i>Andrea has asked Jimmy and Kirsty to look at database list to let her know who is Comp and who is not and gear levies so she can invoice the correct amount</i> - <i>Committee members will not need to pay subs only but they do need to pay Gear levy, Nationals costs etc</i> - <i>Andrea has sorted Zero out now for invoices etc</i> - <i>Mastercard to be changed to Andrea Roberts name She will organise this</i>
5	<p><u>Topic : Junior Surf Report</u> <i>Comments</i></p> <ul style="list-style-type: none"> - <i>Board Lease agreement all sorted and signed up – just a couple more to confirm</i> - <i>Accommodation for jnr SRCs and Oceans all booked and sorted</i> - <i>Club to pay for van hire, Entries and Board transport and accommodation</i> - <i>Tess looking at Sponsorship for Chloe</i> - <i>Sausage sizzle fundraising 75% goes to Oceans and the rest to the club</i>
6	<p><u>Topic : Life Guard report</u></p> <ul style="list-style-type: none"> - <i>Radios have arrived, Scotty will set them up and a document will be put up on how to look after them</i> - <i>Picture of kids with new Sonic boards to be put on the Main club facebook page with Sonic tagged in them and cert – Kirsty will sort this</i> - <i>2 new lifeguards going thru this weekend</i> - <i>Life guard manuals we might need to look at charging for these \$12 if we are unsure of commitment as we have lost a few due to this</i> - <i>Everyone should have a uniform now</i> - <i>4 Boat Girls to go thru next month for lifeguard award</i> - <i>New Audit books have come out so we are due for one, All patrols everyone should be in uniform, on the flags etc</i> - <i>Rookie programme to start in next couple of weeks</i> - <i>Intermediate lifeguard course possibly a feb look at second season guards to</i>

	go
7	<p><u>Topic : Health and Safety</u> <i>Comments</i></p> <ul style="list-style-type: none"> - Front Door Handle/Lock needs to be sorted ASAP – Jimmy - All Coaches need to load a Putti form after every training for reporting Scotty to remind everyone of this and give them access if they don't have it - Helmets to be looked at again do we have enough etc – Jimmy/Scotty
8	<p><u>Topic : General Business</u> <i>Comments</i></p> <ul style="list-style-type: none"> - Nationals accommodation is top 10 at Papamoa all booked and numbers to be confirmed. - National meeting to be held to go over costs etc - All subs need to of been paid to go to Nationals - Athletes to pay for flights/ferry and \$200 for accommodation this is everybody - Andrea will invoice this. This is to be paid before we go - Board socks possible see how much material is at Spot light and get some sewn up. Kirsty to talk to Liz Cain re this as she has offered to do Skull Caps – Scotty to put out on facebook to see if anyone can help - Life Membership will need to be looked at next AGM – who should be a life member - Laptop that SLNZ gave the club will have Database access; Constitution etc loaded on to this and used a library. Andrea and Scotty to do this - No more uniform stock at present to be brought we need to clear what we have then re look next season - Kite day 26th Jan reminder for guards as busy day - Big Wave – Event guards all sorted Kirsty and Andrew Jensen sorting this, gear required 2 IRBs,5 paddlers and tubes for 5 swimmers . Gear set up 715am

Next Meeting : 13 Feb 2019

Summary of Actions

Ref		Person to action	Complete by	Status
1	- Back door and gate keys	Scotty		
2	- Nationals Meeting	Scotty		
3	- Board Socks	Kirsty		
4	- Front Door handle/lock	Jimmy		
5	- Putti Forms	Scotty		
6	- Helmets	Jimmy/Scotty		
7	- Sonic Pic kirsty			